

Hi everyone,

Please read this message carefully as it explains in detail the new SMS system that will be implemented at East Para PS as of Monday 15/2/16, regarding student absences.

This year all of our attendance/absence records are going 'digital'. Teachers are completing the morning roll call on a new electronic system and students who are late to school (after 8:50) or leave early from school are able to sign in/out on the computer in the front office.

As part of this new system, if your child is absent and you haven't made contact with the school to inform us of the reason why, you will be sent a text/SMS letting you know that your child is absent today and we are currently unsure why.

- If this happens, you can:
- 1) Reply by text/SMS with student name, reason for absence and date.
 - 2) Call or email the school (at your earliest convenience) and let us know why your child is absent
 - 3) Send a note with your child the following day with an explanation.

If we don't receive an explanation, once your child has returned, you will receive another SMS/text 8 days later, stating that your child's absence is still unexplained and that the school will be following it up either by phone or letter, requesting an explanation.

This new system is being implemented with the sole intention of ensuring your child is at school when they should be and it is the best way for us to keep a record of that.

If you have any queries around this new system, please feel free to contact me at the school.

Regards

Aaron McPherson