

LATE ARRIVAL AT SCHOOL

AND PICKING UP EARLY

In South Australia, children aged between 6 & 16 years are legally obliged to attend school. Apart from this, the regular attendance of children is crucial to their education.

It is expected that whenever your child is absent you will notify the school either by phone on the day or by a note and / or medical certificate on the child's return to school. If possible this note / certificate should be in the child's diary/communication book.

If a child is frequently absent, the school is required to advise School Attendance Officers.

It is an expectation that all students arrive in the classroom by 8.50am for an 8.55am lesson. If a pattern of frequently being late is observed, the school is required to advise Attendance Officers. This is a Social Justice issue enabling all children to access the curriculum.

LATE ARRIVALS

Any children arriving after 8.55am need to log in at the Front Office and take their Late Slip to their classroom teacher.

EARLY RELEASE PROCEDURE

If you wish to collect your child(ren) early from school you need to go to the front office before you collect your child and electronically record your pickup time and reason. A slip will be printed which must be taken to the teacher confirming that you have logged your child out with the correct procedure and that they are to let the student accompany you. This assures the safety of all students.

Family holidays during term time

Students away from school for 3 days or more, during term time must have lodged an application for exemption from school attendance with the principal. Forms available from class teacher or Sue Legierski in the Front Office.